

Public Notice

Mental Health Mental Retardation Authority (MHMRA) of Harris County is the Texas Department of State Health Services ("DSHS") designated Mental Health Authority (MHA) established to plan, coordinate, develop policy, develop and allocate resources, supervise, and ensure the provision of community based mental health services for the residents of Harris County, Texas. This scheduled procurement for 2014 is based on the FY '12-'13 LPND plan for the Harris County service area plan which can be reviewed at <http://www.mhmraharris.org/Mental-Health-External-Provider-Network.asp>. The MHA is requesting participation in our **Request for Proposal** process to expand our network of service providers for Adult Mental Health clients assessed to need Crisis Respite services as determined by MHMRA of Harris County.

A Mandatory Conference is scheduled for Wednesday, February 12, 2014 at 10:00 a.m., at MHMRA of Harris County, 7011 Southwest Freeway, Houston, TX 77074

*(Questions **must** be received by 5:00 p.m. on February 19, 2014. Questions received after 5:00 p.m. on the above mentioned date will not be accepted.) Purchasing will respond to questions on Wednesday, February 26, 2014 5:00 p.m.*

All questions concerning the **PROPOSAL** specifications must be submitted in writing and faxed to the following team members or emailed to Sharon Brauner, Senior Purchasing Coordinator:

Sharon Brauner, C.P.M., A.P.P., Buyer III Senior Purchasing Coordinator

Ofc: (713) 970 – 7279

Fax: (713) 970 – 7682

Email: Sharon.brauner@mhmraharris.org

CC:

Nina Cook, MBA, CPPB, Purchasing Manager

Ofc: (713) 970-7287

Nina.cook@mhmraharris.org

Deadline to submit "***Final Proposal***" is **Monday, March 3, 2014 @ 10:00 a.m.** The original Proposal, signed in ink, plus five (5) additional photocopies should be submitted in a SEALED ENVELOPE and delivered to the attention of:

MHMRA of Harris County / Purchasing Department

Attn: Sharon Brauner, Senior Purchasing Coordinator 7011 Southwest Freeway, Houston, Texas 77074

**"CRISIS RESPITE SERVICES FOR ADULTS ENROLLED IN MHMRA CLINICS"
DO NOT OPEN UNTIL Monday, MARCH 3, 2014 @ 10:15 A.M.**

No Proposal will be accepted after the stated deadline.

Respondents may mail or personally deliver their Proposals to the Purchasing Office of MHMRA at the above address. MHMRA will not be responsible for any Proposal(s) that is (are) lost in the mail or not delivered to the Purchasing Department by the stated deadline for any reason.

Proposals shall include all documentation as requested in the Request for Proposal.

Local Plan and Network Development documents can be found on our agency website.

<http://www.mhmraharris.org/>

The documents can also be found on our state website.

<http://www.dshs.state.tx.us/mhcommunity/LPND/LMHAs/harris-county.shtm>